



MBARARA UNIVERSITY OF SCIENCE AND TECHNOLOGY(MUST) EXTERNAL ADVERT No. 2/2021 -JOB OPPORTUNITIES

Mbarara University of Science and Technology has received funds from Government of Uganda to recruit staff to fill critical vacancies in the University.

Applications are invited from suitably qualified Ugandans to fill the following vacancies. Applicants are required to submit handwritten applications accompanied by detailed CVs, certified copies of all relevant academic documents, appointment and other employment documents; and their national ID.

Applicants should indicate three names, telephone contacts and e-mail addresses of professional referees (excluding social referees) who can attest to their professional competences for the jobs applied for. Applications should be submitted to the address below not later than **Friday 23rd April, 2021 at 5.00 pm.**

The Advert may also be accessed on the MUST website www.must.ac.ug.

The University Secretary,
Mbarara University of Science and Technology,
P.O Box 1410, Mbarara
Email: us@must.ac.ug

DEPARTMENT: OFFICE OF THE UNIVERSITY SECRETARY
Post: Driver
Salary Scale: M20 (Ug. Shs 10,505,830= per annum)
Number of vacancies: 2 (Two)
Reports to: The Transport Officer or Officer assigned to.

Qualifications

- a) Uganda Certificate of Education ('O'level) with a pass in English.
- b) Valid driving permit with classes B,CM,CH, DL
- c) At least three (3) years' experience driving small to medium omnibuses.
- d) Should have basic knowledge of motor vehicle mechanics.
- e) Possession of class DM is an added advantage
 - a) Training in defensive driving is an added advantage.
 - b) Must not be above 35 years of age at the time of application.

Duties and responsibilities

- a) Driving assigned vehicle(s) to defined destinations.
- b) Maintaining the safety and cleanliness of the vehicle.
- c) Inspecting the vehicle prior to departure for whichever destination.
- d) Keeping track of the service record and report to the mechanic when due.
- e) Identifying any mechanical problems and report to the mechanic for assessment
- f) Responsible for the log book
- g) Maintaining the safety of the passengers and their luggage
- h) Loading and unloading of luggage
- i) Any other duties that may be assigned from time to time

Tenure of Appointment

The Driver shall be appointed on permanent terms.

DEPARTMENT: OFFICE OF THE DEAN OF STUDENTS

Post: Sports Tutor
Salary Scale: M6.2 (Ug. Shs 66,974,043= per annum)
Number of vacancies: 1(One)
Reports to: Dean of Students

Qualifications:

1. An honours Bachelors degree in Sports Science or related discipline.
2. A post graduate degree or diploma shall be an added advantage.
3. At least 3 years experience managing the sports function preferably in an educational institution.
4. Should not be above 40 years of age at the time of application.

Duties and responsibilities:

1. Co-coordinating recreational programmes, facilities and equipment in the university.
2. Organizing intramural and extramural sports activities.
3. Providing instructional programmes to sports persons.
4. Developing fitness programmes.
5. Managing the budget process for sports.
6. Offer guidance to the students' Sports and Games Union.
7. Any other duties that may be assigned from time to time.

Tenure of Appointment

The Sports Tutor shall be appointed on permanent terms.

Post: Sports Facilities Supervisor
Salary Scale: M15 (Ug. Shs 14,513,689= per annum)
Number of vacancies: 1(One)
Reports to: Sports Tutor

Qualifications:

1. Uganda certificate of Education with a pass in English language.
2. A certificate in physical education or any sports related discipline from a recognized institution.
3. Must not be above 35 years of age at the time of application.

Duties and responsibilities

1. Overseeing and maintaining of sports grounds and other sports facilities.
2. Keeping a clear inventory of all sports equipment.
3. Ensuring cleanliness of sports uniforms.
4. Ensuring safe storage of sports uniforms, materials and equipment.
5. Issuing sports materials to students.
6. Participating in running sports activities.

Tenure of Appointment

The Sports Facilities Supervisor shall be appointed on permanent terms.

Post: Cleaner
Salary Scale: M20 (Ug. Shs 10,505,830= per annum)
Number of vacancies: 2(two)
Reports to: Custodian

Qualifications

1. Uganda Certificate of Education ('O' Level) with a pass in English.
2. At least two years experience as a cleaner in an education institution.

Duties and responsibilities:

1. Safe custody of issued cleaning items (brooms/rugs/buckets and other cleaning (consumables) materials.
2. Cleaning toilets/bathrooms and ensure they are in good working order.
3. Making reports to the Custodian on any breakages, leakages that may require repairs.
4. Disinfecting toilets and the surrounding areas.
5. Cleaning corridors, stairways, common rooms, doors and windows
6. Emptying and cleaning dustbins (ensuring they are clean all the time)
7. And any other duties that may be assigned to you from time to time.

Tenure of Appointment

The Cleaner shall be appointed on permanent terms.

FACULTY OF MEDICINE

Department:	Physiology
Post:	Lecturer (Physiology)
Salary Scale:	M6.2 (UGX 98,089,714 per annum)
Number of vacancies:	1(One)
Reports to:	Head of Department

Qualifications:

1. PhD in a relevant field or on PhD track with evidence of having submitted PhD research proposal to a REC.
2. Master of Science degree in Physiology
3. Preferably Bachelor of Medicine & Bachelor of Surgery. Bachelor of Dental Surgery/Bachelor of Veterinary Medicine can be considered
4. Should have a minimum of (3) years of class room teaching experience in a recognized University/institution
5. Experience in conducting research on health issues
6. Must not be above 40 years of age at the time of application.

Duties and Responsibilities:

Reports to the Head of Department, and carries out the following duties:

1. Teaching, examining, compiling and grading of examination results
2. Research & Publication
3. Contributes to the University and wider society through community service
4. Mentoring junior faculty
5. Research supervision
6. Student mentorship
7. Participating in curricula development and review
8. Any other duties assigned from time to time

Tenure of Appointment

The Lecturer shall be appointed on permanent terms.

Post: Laboratory Technician (Physiology)
Salary Scale: M12 (Ug. Shs 25,152,854= per annum)
Number of vacancies: 1(One)
Reports to: Head of Department

Qualifications

1. Diploma in Medical Laboratory Science from a recognized institution.
2. Additional training in relevant fields will be an added advantage.
3. Must not be above 35 years of age at the time of application.

Duties and responsibilities

1. Supporting Academic Staff in conducting laboratory sessions to undergraduate students.
2. Planning and implementing of maintenance schedules and plans for machinery and equipment.
3. Overseeing the implementation of Laboratory Occupational Health and Safety policy, regulations, procedures and guidelines.
4. Supporting the Faculty in developing specifications for laboratory machinery, equipment and consumables
5. Participating in budgeting and procurement planning for laboratory machinery equipment and consumables.
6. Performing any other official duties as assigned by the Head of Department.

Tenure of Appointment

The Laboratory Technician shall be appointed on permanent terms.